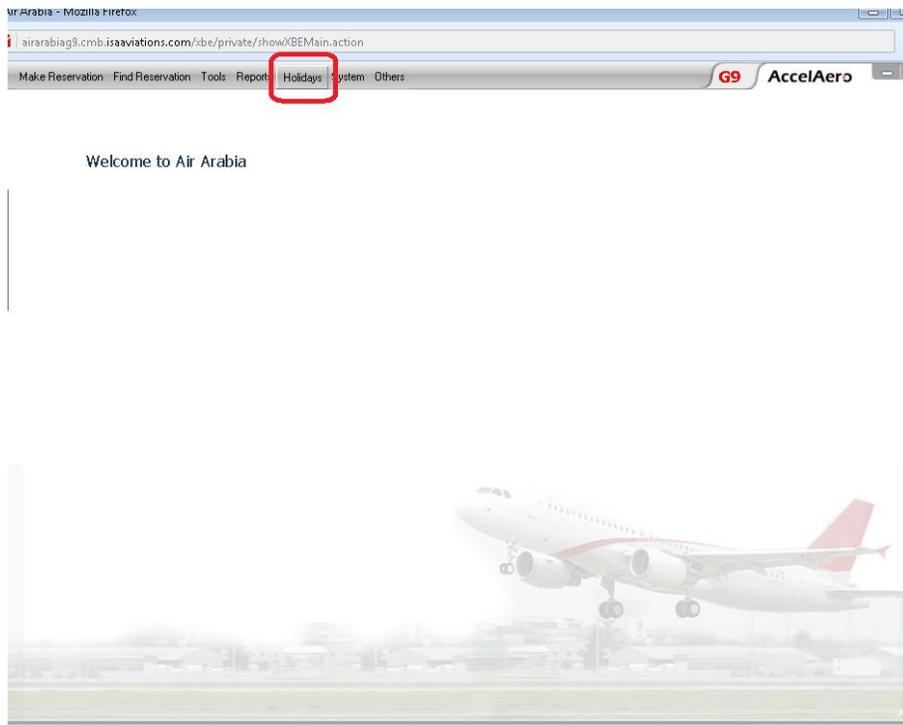


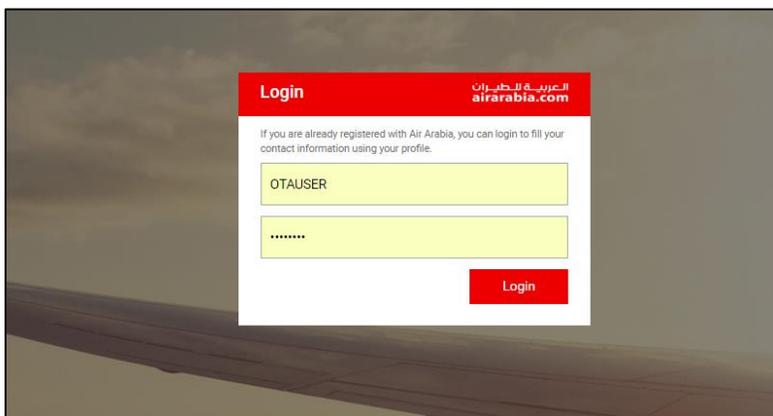
Air Arabia Holidays Travel Agent Booking Process Manual

1) Login with AccelAero user

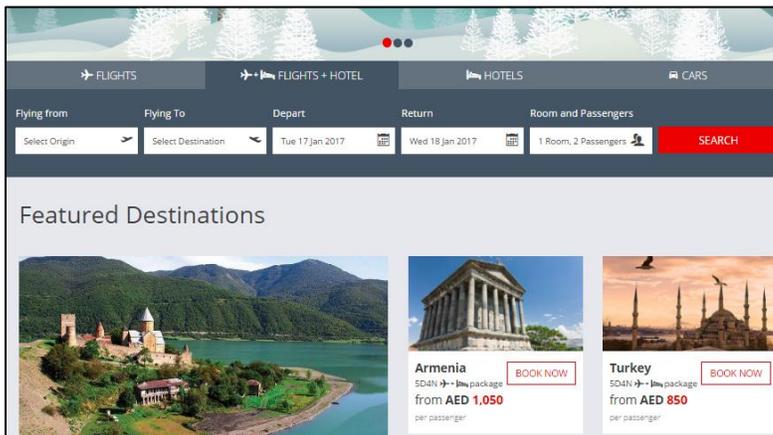
Click on Holidays tab



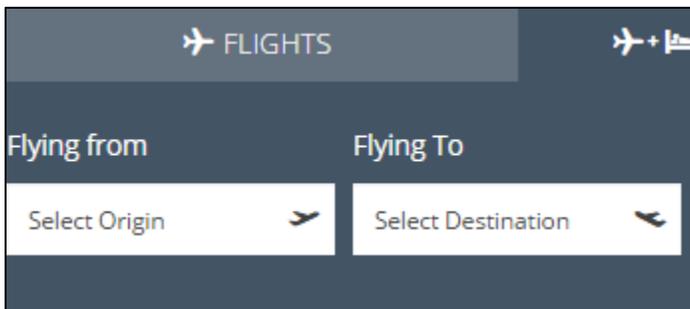
Enter your Accelaero username and password in Air Arabia holidays login page.



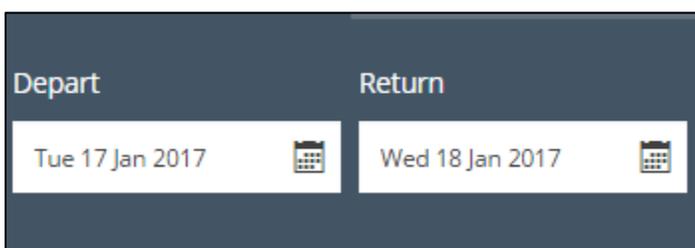
Once login successful you will be redirected to Air Arabia holdiays landing page.



2) Select Origin / Destination

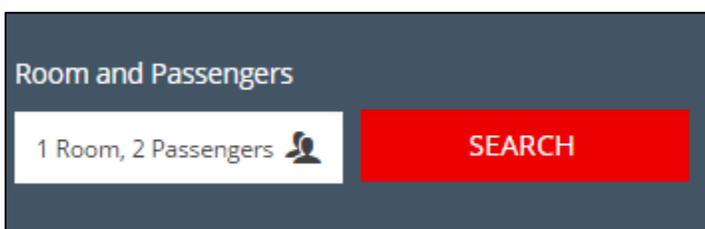


3) Select dates Departure/Arrival – make sure that there is a flight on this date

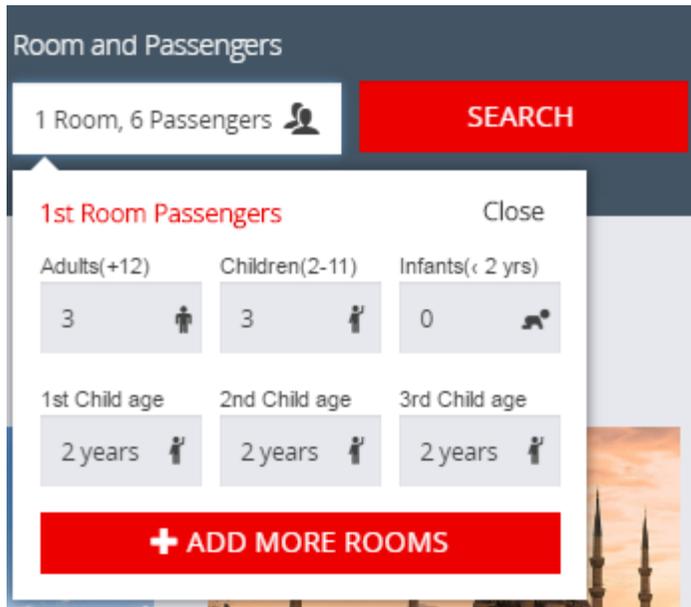


4) Number of ADL/CHL/INF

- 1 Room – 3 ADL max (3 ADL + 1 INF or CHLD).



- If you need to make a booking for more passengers, you can click on “Add more rooms”.



5) Search

6) Select flight options (in case of alternative flight options)

Departing : Tue, 24 Jan 2017 Returning : Fri, 27 Jan 2017 Guest : Adult(s) x 2, Child x 0, Infant x 0 [Modify Search](#)

Choose your flights from Sharjah to Kuwait

Departure Flight

SHJ-Sharjah ➔ KWI-Kuwait ✔
08:20 AM, Tue, 24 Jan 2017 09:05 AM, Tue, 24 Jan 2017

VIEW ALTERNATE FLIGHT TIMES

Economy G9125	08:20 AM Sharjah (SHJ)	➔	09:05 AM Kuwait (KWI)	✔
Economy G9127	15:05 PM Sharjah (SHJ)	➔	15:50 PM Kuwait (KWI)	+ AED 0
Economy G9123	18:40 PM Sharjah (SHJ)	➔	19:25 PM Kuwait (KWI)	+ AED 0

Return Flight

KWI-Kuwait ➔ SHJ-Sharjah ✔
09:45 AM, Fri, 27 Jan 2017 12:20 PM, Fri, 27 Jan 2017

VIEW ALTERNATE FLIGHT TIMES

Economy G9126	09:45 AM Kuwait (KWI)	➔	12:20 PM Sharjah (SHJ)	✔
Economy G9128	16:30 PM Kuwait (KWI)	➔	19:05 PM Sharjah (SHJ)	+ AED 0
Economy G9124	20:05 PM Kuwait (KWI)	➔	22:40 PM Sharjah (SHJ)	+ AED 0

7) Search for Hotel and advise the price to the customer

Choose your Hotel in and around Istanbul

Refine Your Search

Sort by: Price Hotel Name Most Popular

Hotel Name: Select Hotel

Rating:

- 1 star (52)
- 2 stars (2)
- 3 stars (36)
- 4 stars (7)

May Hotel

3 stars

AED 966

Per Person, Includes flight
- hotel, taxes & fee

TOTAL PACKAGE PRICE

AED 1,932

Select Room Type

Your holiday package includes:
Round trip flights 3 night(s) hotel

Select the Room type / Meal Board (Room Only / Bed & Breakfast / Half Board / Full Board) / advise the price with final Room/Meal type selection

Room Type	Meal	Price	
Double Standard	room only	AED +0	<input checked="" type="checkbox"/>
Double Standard	bed and breakfast	AED +29	<input type="checkbox"/>
Triple Standard	room only	AED +210	<input type="checkbox"/>

Book Now

8) Price is given per passenger and followed by full package price

9) Book now

10) Select Tours if requested by the customer

Home Holidays Activities Passengers Payment

Choose your Tour in Tbilisi

Sort By: Tour Price Tour Name

Tbilisi Hop On - Hop Off Tour

Summary: We invite you to discover Tbilisi, capital of Georgia and situated at the crossroads of Asia and Europe. Enjoy a city that is...

AED 74

Select Tour

VIEW MORE DETAILS

Booking Summary

Price breakdown

Flight + Hotel: AED 1,914

AED 1,914

Continue

Skip Tour

	<p>Tbilisi Traditions</p> <p>Summary : One visit to historic Tbilisi and you wont be able to get Georgia off your mind! We're talking delicious foods, famous wines,</p> <p>VIEW MORE DETAILS</p>	<p>AED 299</p> <p>Select Tour</p>
	<p>Taste of Tbilisi</p> <p>Summary : Part history tour, part Home Cooked experience, this taste of Tbilisi's got it all! We'll show you just why Georgians are so</p> <p>VIEW MORE DETAILS</p>	<p>AED 370</p> <p>Select Tour</p>
	<p>Old Tbilisi sightseeing tour</p> <p>Summary : This tour enables you to enjoy a walking tour in the capital of Georgia counting more than 1,500 years. The tour brings</p> <p>VIEW MORE DETAILS</p>	<p>AED 378</p> <p>Select Tour</p>

- View more details – specific information about the tour
- Select Tour – Select the date / Time
- Pickup Hotel Name – do NOT change
- Number of pax – to be changed if not all pax are participating
- Confirm the selection / Check to be reflected in Booking Summary
- Continue

11) Select Transfers if requested by the customer

- View more details – specific information about the transfer
- Select Transfer

Vehicle name	Sedan Car	Number of Vehicle	1
Pick-up at	Please select	Drop-off at	Please select
Pick-up Time	Please select	Flight No	G9244
Pick-up Date	Please select	Flight Time	11:20

- Check the Flight time to match the selected flights
- Add this transfer / Check to be reflected in Booking Summary

Home > Holidays > Activities > Transfers > Passengers > Payment

Contact Details

Title:* First Name:* Last Name:*

Country:* Mobile Phone Number:*

E-Mail Address:*

Booking Summary

Price breakdown

Flight + Hotel:	AED 1,834
Baggage:	AED 400
Insurance:	AED 88
Total Amount:	AED 2,322

[View Holiday Terms & Conditions](#)

Payment Options

On Account (credit limit AED 5464563938257.67) Credit Card

Show price summary in voucher

I confirm that I have read, understood and agree to the following:
The Holiday Terms & Conditions, Privacy Policy and Conditions of Carriage of Air Arabia PJSC. By purchasing any travel services or products from Air Arabia Holidays, it means I accept the of the program.

Pay and confirm

15) Print the Voucher received by Email

Booking confirmation

✔ Your Booking is Completed. Thanks for Booking with us.

Voucher No: **BIT01913**

Booking Date: **17/01/2017**

PNR No: **10001485**

✈ Flight Details

Departure Flight

SHJ 20:20	SAW 00:15
Thursday, 23 Feb, 2017	Friday, 24 Feb, 2017
Sharjah, United Arab Emirates	Istanbul, Turkey
Flight: G9283	

Return Flight

SAW 01:10	SHJ 06:20
Saturday, 25 Feb, 2017	Saturday, 25 Feb, 2017
Istanbul, Turkey	Sharjah, United Arab Emirates
Flight: G9284	

🏨 Hotel Details

May Hotel Double Standard

Mimar Hayrettin Mah.Ball Pasa Yokusu 86 Kumiapli, Fatih

Check in: 02/23/2017

Check out: 02/25/2017

Booking Summary

Flight - Hotel:	AED 1,834
Baggages:	AED 400
Insurance:	AED 88
Total Amount:	AED 2,322

Cancellation policy:

1. No modifications are allowed.
2. Packages can be cancelled up to 72 hours prior to departure, subject to a fee of AED 400 (or equivalent) per passenger round trip, plus any Hotel Cancellation fee if applicable.
3. Travel Insurance is not refundable
4. No cancellation is allowed within 72 hours prior to departure.
5. Cancellations of holidays packages can only be done through the Call Centre or Air Arabia sales support.
6. Air Arabia does not have a refund policy once the booking is paid. In case of cancellation, Customer can retain the remaining amount as a credit towards a future flight or package which can be used for travel within one year from the date of payment by the same passenger only. Fees and charges are subject to change.
7. Air Arabia reserves the right to change your booking at any time. In case of flight changes, cancellation, you will be informed by notification on your mobile number and email address.